



# 2019 Covington Family Expo

## Vendor Registration Form

### Event Details

#### 2019 Covington Family Expo

Thursday, April 4, 2019

2:00-7:00pm

Located at Cedar Heights Middle School  
19640 SE 272nd St, Covington, WA 98042

#### **Where Community and Business Connects**

Network with the local business community and discover what is available in our area including retail, services, health care, community groups, nonprofits, and more! Family Friendly Fun!

### Vendor Details

Vendors must provide their own table (5-6' rectangle table), own chairs and table cloth if desired. Each business must provide a \$25 value (or more) family-friendly drawing item for community members to earn a chance to win (to be used at the Chamber's discretion). Please provide the physical item on, or before, the event start date/time. Electrical outlets are limited and available at your request - please indicate on your registration form if electricity is needed. Your table must be setup and staffed at all times during the hours of 2-7pm. (Setup 1-2pm/tear down 7-8pm) All entries are non-refundable once submitted. First come-first serve and priority is given to those paid in full first.

We are excited to include a new educational leadership opportunity for local students this year. From 2-4pm the Expo is designed to welcome students to explore career opportunities in Covington and the surrounding areas. Vendors will be utilizing this time to work directly with students on sharing their business specialties, educational history and goal-sharing ideas. This is to inspire our students on achieving post high school opportunities. The public portion of the Expo will be from 4-7pm. If you are registering to be a vendor this means you will be participating in the entirety of the event 2-7pm as the Covington Chamber of Commerce and Kent School District promote educational leadership/advancement opportunities in our Community.

**LIABILITY:** Kent School District, the City of Covington and the Covington Chamber of Commerce are not responsible for any personal belongings that may be lost, stolen or left behind at the 2019 Covington Family Expo. Vendors agree to hold Kent School District, the City of Covington and the Covington Chamber of Commerce harmless for any claims that may arise from damages to personal property, injuries or accidents at the 2019 Covington Family Expo.

**Please contact the Chamber of Commerce for ALL inquiries regarding this event:**

Covington Chamber of Commerce  
P.O. Box 8041, Covington, WA 98042  
Email: [info@covingtonchamber.org](mailto:info@covingtonchamber.org)  
Phone: 253-329-0999

**Thank you for your business & community support!**



# 2019 Covington Family Expo

## A la Carte Items & Sponsorships

### **“Hot Spot” Entry Table Sponsor \$150 (10 available)**

- Includes one vendor booth space located in the Prime entry area – you provide table.
- Business logo on the sponsor sign at the welcome table recognizing your business.

### **ASB Snack Area Sponsor \$200 (SOLD)**

- Includes one vendor booth space located in the Prime entry area – you provide table.
- Sponsor recognition at snack area. Marketing materials (provided by you) at ASB snack area.
- Logo on the “Giant Postcard” for social media posts.

### **Welcome Table Sponsor \$200 (SOLD)**

- Includes one vendor booth space located in the Prime entry area – you provide table.
- Business marketing material at the welcome table (marketing material provided by you).
- Logo on the “Giant Postcard” for social media posts.

### **Music or Drawing Sponsor \$200 (BOTH SOLD)**

- Includes one vendor booth space located in the Prime entry area – you provide table.
- Sponsor recognition at check in area. Marketing materials (provided by you) at sound/drawing areas.
- Logo on the “Giant Postcard” for social media posts.

## 2019 Vendor and Sponsor Registration

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **Vendor Space Reserved (no sponsor)**

- Chamber Member Business, \$50
- Non-Member Business, \$75

### **Electricity – select if needed:**

- I need use of electricity

### **Sponsorship Opportunities:**

- Hot Spot Entry Table Sponsor \$150 (1 available)**
- ~~ASB Snack Area Sponsor \$200 (1 available)~~ **SOLD**
- ~~Welcome Table Sponsor, \$200 (1 available)~~ **SOLD**
- ~~Drawing Sponsor, \$200 (1 available)~~ **SOLD**
- ~~Passport/Education Sponsor \$500~~ **SOLD**
- ~~Music Sponsor, \$200 (1 available)~~ **SOLD**

**Total Due: \$** \_\_\_\_\_

### **Payment:**

- Check (Payable to: Covington Chamber of Commerce - Mail to: PO BOX 8041, Covington, WA 98042)
- Please send an invoice via email to: \_\_\_\_\_
- Please send a credit card link to pay to: \_\_\_\_\_

**Please complete and submit this form as soon as possible** in order to receive the maximum amount of exposure for your business in event marketing. **Priority is given to first paid in full.**

**For questions regarding this event contact us:** info@covingtonchamber.org or 253-329-0999

**covington  
chamber  
of commerce**  
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